

DRAFT MINUTES

Washoe County Open Space and Regional Parks Commission
January 10, 2018

Commissioner Nathan Daniel called the meeting to order at 1:05 p.m.

1. Roll Call

Members Present: Nathan Daniel, Doug Doolittle, Thomas Guinn, Carrisa Tashiro, Matthew Webber

Staff Present: Eric Crump, Colleen Wallace Barnum, Michael Large, Susan Dees, Jen Purgitt

2. Pledge of Allegiance

3. Public Comments

Eric Wonhoe introduced the newer Commission members to the Reno Disc Golf Association. Mr. Wonhoe suggested putting bathroom or porta potty facilities at Evans Creek and North Rancho San Rafael.

4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of January 10, 2018

Motion by Commissioner Webber to approve the Agenda for the Open Space and Regional Parks Commission Meeting of January 10, 2018. Second by Commissioner Doolittle. Motion carried.

5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of November 7, 2017

Commissioner Daniel skipped Item 5.

6. Election of the Open Space and Regional Parks Commission Chairman and Vice Chairman for a term of January 1, 2018 thru December 31, 2018

Motion by Commissioner Doolittle to nominate Nate Daniel for Chairman.

Commissioner Daniel opened the floor for discussion. Responsibilities were briefly discussed.

Motion by Commissioner Guinn to nominate Doug Doolittle for Chairman and Carrisa Tashiro for Vice-Chairman.

Mike Large stated that there was already a motion on the table and it either needed to be seconded or withdrew. Chairman Doolittle withdrew his motion to nominate Nathan Daniel for Chairman.

Motion by Commissioner Guinn to nominate Doug Doolittle for Chairman and Carrisa Tashiro for Vice-Chairman. Second by Commissioner Webber. Motion carried.

7. Workshop Discussion: Budget for the 2019 calendar year

Colleen Wallace Barnum, Park Operations Superintendent, gave a presentation on the 2019 budget. Ms. Wallace-Barnum introduced Kari Estrada, Budget Analyst, and Susan Dees, Fiscal Compliance Officer. The budget presentation is available on the Washoe County Open Space and Regional Parks Commission website.

Commissioner Doolittle asked if equipment and vehicle leases have been looked into. Mr. Crump said they do lease some vehicles. Sometimes it makes sense sometimes it doesn't. We get a long life on a lot of our vehicles. Discussion followed on replacement of vehicles and budgeting.

Eric Crump, Director of Operations Division, discussed the different types of funding within the Operations budget.

Ms. Wallace-Barnum stated that the budget priority would be wage increases for seasonal employees. Hiring is hard at the level we pay and any work that is not done by seasonal employees falls on full time employees. Chairman Doolittle asked how seasonal wages compare to the abundant warehouse positions available in the area. Ms. Wallace-Barnum is confident we will be able to be competitive with other jobs with the wage increase.

The second priority will be tree and weed abatement and the last priority is medium equipment fleet.

Chairman asked about hiring additional full time employees. Mr. Crump stated that there would not be any full time hiring any time soon.

Chairman Doolittle asked about the aging infrastructure. Mr. Crump said that Parks got a Capital Plan funded thru the general fund which has not been seen in a long time. It is definitely on the Board of County Commissioner's radar.

Mr. Crump presented the Washoe County budget outlook.

Commissioner Tashiro asked what CIP stood for. Mr. Crump replied that it was the Capital Improvement Plan.

Commissioner Guinn asked if the budget could still be changed. Ms. Estrada replied that it can still be changed. Ms. Estrada said all above base requests were omitted last budget cycle. Mr. Crump said that it is very important to realize the competition is fierce.

Commissioner Daniel wants to make sure the letter from the Parks Commission is in synergy with the budget. Commissioner Doolittle would like this item to be on the Board of County Commissioner's agenda for their March meeting. Commissioner Doolittle recommended the support letter be on the Parks Commission February agenda.

8. Commissioner's Comments

Commissioner Daniel talked about the National Park Federation's free event for Martin Luther King Day.

Commissioner Doolittle reminded the Commissioners that Cyclocross was in town this week and they were invited to go. Ms. Wallace Barnum has passes for the Commissioners.

9. Public Comments

No public comments.

10. Adjournment

Meeting adjourned at 2:05 pm.

Respectfully submitted,

Jennifer Purgitt, Recording Secretary

Approved by Commission in session on February 6, 2018.

Doug Doolittle, Chairman